

THE VANIER COLLEGE FOUNDATION

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS JANUARY 17, 2007

Present: Silvana Cannatelli (guest)
Frank Chan
Marguerite Corriveau (guest)
Anita David
John DiSchiavi
Gilbert Héroux
Andrew Hertzog
Ian MacArthur
Michael Macchiogodena
John Neysmith
Jordan Shivick
Nadia Turbide

1. Agenda – approved unanimously (but item 3 moved to end of meeting).
2. Minutes of Board meeting June 27, 2006 – approved unanimously (moved by Andrew Hertzog, seconded by John Neysmith).
3. Student Emergency Fund Update:
 - Report by Silvana Cannatelli;
 - We distributed \$3,100 so far this school year (average of \$400/student);
 - Anita David suggested raising money for a Christmas Fund for needy students.
4. Board Resolution re. Signing Officers:
 - It was agreed unanimously to replace Hilda Schwartz as a signing officer of the Foundation with Silvana Cannatelli (moved by Andrew Hertzog, seconded by Anita David).
5. Golf Tournament:
 - Tournament will be held June 1, 2007 at Saint-Raphael;
 - Nadia Turbide suggest that the Vanier Stage Band could provide entertainment at the dinner (for dancing).
6. Donation of Books:
 - A retired faculty member is willing to donate 171 books to the College, but wants a tax receipt from the Foundation for \$2,950. He has an evaluation prepared by a McGill University professor;

- The Board members expressed several concerns with this idea, and it was unanimously agreed to reject this proposal. The Foundation will not issue a tax receipt for this proposed donation of books;
 - The Foundation invites the individual in question to make the donation of books even in the absence of a tax receipt.
7. Meeting dates for 2007:
- There was a discussion regarding the number of Board meetings to hold each year;
 - Several members felt that 4 meetings per year was appropriate, although some feel that 2 of 3 would be sufficient, in addition to committee meetings.
8. Foundation Work Plan:
- Presentation made by Gilbert Héroux, who communicated a draft plan to all members yesterday.
 - (i) Staffing:
 - committee set up – Andrew Hertzog, Gilbert Héroux, Michael Macchiogodena, John Neysmith, John DiSchiavi;
 - committee will meet and then report to the Board;
 - Jordan Shivick suggested that a placement agency might assist us on a charitable basis (without cost);
 - Gilbert Héroux will get input from other College Foundations;
 - Silvana Cannatelli will send our existing Mission Statement to all Board members for their comments.
 - (ii) Board Composition:
 - membership committee set up – Gilbert Héroux, Anita David, Nadia Turbide;
 - committee will make recommendations to the Board.
 - (iii) Internal Fundraising Campaign:
 - a committee will be set up including both members of our Board and college staff members;
 - Jack Hirschberg and Ian MacArthur will represent our Board on this committee;
 - Gilbert Héroux will designate the College staff members.
 - (iv) Projects, Activities for 2007:
 - Golf Committee
 - i. Andrew Hertzog, Nadia Turbide, Jack Hirschberg, Jordan Shivick, Silvana Cannatelli, Nita Cheong, Sam Kay;
 - ii. 1st meeting to be held soon;
 - iii. Gilbert Héroux will insist on a significant contribution by the College's Bank;
 - Other activities suggested – Christmas Fund, ski trip, wine and cheese;

- Nadia Turbide advised that the Music Department is putting on a major production of Auditorio Terezin in May 2008, and that could be an opportunity for a partnership with the Foundation. The Board members generally expressed enthusiasm for this event.
- (v) College's 40th Anniversary
 - we should start holding events for alumni this fall, leading up to the 40th anniversary in 3 years.
- (vi) Montreal-Wide College Campaign – the consultants will report on January 22, 2007.

The draft Work Plan submitted by Gilbert Héroux is adopted unanimously, as a working document (moved by Michael Macchiogodena, seconded by Andrew Hertzog).

9. Adjournment.