

Request for Funding – Student / Student Groups

Student / Group Name: _____

Program of Study: _____

Year of Study: _____

Student ID Number: _____

If group, provide

Contact Person Name: _____

Phone Number: _____

Email Address: _____

Project recommended by

Faculty Advisor Name: _____

Email Address: _____

Total Sum Requested: \$ _____

Date of event/project/conference: _____

Please attach a proposal addressing the following:

1. A resume about you, your accomplishments, your field of study and why this project is of interest to you.
2. If group, a brief history and description of your mandate.
3. Nature of the event/project/conference for which you are requesting funding (website link/other support documents).
4. The total sum your group is requesting with an itemized budget and brief description of your various activities to raise funds (i.e. breakdown between private fundraising activities, funds coming from private/public sector bursaries or any other financial aid programs).
5. An itemized list of other proposed funding sources and the amount requested from each source.
6. How you will evaluate the success of this event, project, or activity.

7. How will your project benefit the Vanier College Community
8. Does your project meet the Foundation's Mission Statement (please refer to our website: www.vaniercollegefoundation.com). Please explain how.
9. How Vanier College Foundation's funds will be used for your program and how that support might be recognized.
10. Is this a repeat request? If so, for how many previous years.
11. The most recent financial statements of your group (if requested by group/club).
12. A statement of support from your faculty advisor or department head.
13. Students requesting funding must be in good academic standing.

DEADLINE FOR FUNDING REQUESTS:

Fall Semester: October 31
Winter Semester: February 28

Please submit your request to:
foundation@vaniercollege.qc.ca

For additional information, please contact:

Silvana Cannatelli
Administrative Assistant
Director General's Office
Tel.: 744-7025